

## THE RESILIENCE TOOLKIT CERTIFIED FACILITATOR - LEVEL II CERTIFICATION

### Description

Certified Facilitators of The Resilience Toolkit who hold a Level II Certificate have completed the foundational Level I Certification program and continue to update their knowledge and skills with ongoing education and mentorship.

Annual completion of approved continuing education requirements will grant you:

- Level II Certification status and listing on The Resilience Toolkit website under the *Level II Certification* category in the [Facilitator listing guide](#).
- One free session of Post-Certification Group Mentorship per year of Level II Certification
- Eligibility to license The Resilience Toolkit Workbook, with 50 free workbook usages per year of Level II Certification. Additional usages are charged a la carte.

### Requirements

- Minimum of four mentorship hours or pre-approved continuing education per 12-month period
- Minimum of one hour of mentorship as part of the 4-hour requirement
- Annual certificate maintenance fee \$50

### Accepted forms of continuing education

- Mentorship provided by The Resilience Toolkit Facilitator Certification Trainers in individual or group format
- Attendance at lecture, workshop, or seminar with content in alignment with The Resilience Toolkit framework, core principles, and practices, including the trauma-informed approach. Must be **pre-approved** by The Resilience Toolkit Training Alliance on the *Outside Course CE Pre-Approval Form* (see attached).
  - Examples: Motivational Interviewing Course
- Attendance or presentation at The Resilience Toolkit Training Alliance Conference
- Publication of a Toolkit-based case study or research project in a peer-reviewed journal

### Application and Renewal Checklist

There are four due dates to submit your application or renewal each year: December 31, March 31, June 30, or September 30. If you submit your application or renewal after the due date, it will be processed at the following due date.

- Complete the *Level II Certificate Application and Renewal Form*
- Attach a **signed** *Outside Course CE Pre-Approval Form* if you are submitting any outside continuing education hours
- Send \$50 via PayPal to [admin@theresiliencetoolkit.co](mailto:admin@theresiliencetoolkit.co) OR mail a check payable to “The Resilience Toolkit Training Alliance”
- Submit completed packet by email to [admin@theresiliencetoolkit.co](mailto:admin@theresiliencetoolkit.co)

**LEVEL II CERTIFICATE APPLICATION AND RENEWAL FORM**

Name \_\_\_\_\_

Date \_\_\_\_\_

Email \_\_\_\_\_

Phone \_\_\_\_\_

Mailing address (Street, City, State/Province, Postal code, Country)

Check one:  Original Application       Renewal

Check one:  December 31       March 31       June 30       September 30

Check one:  \$50 paid via PayPal       \$50 check enclosed

Type of Continuing Education <i>(mentorship, education program, Toolkit conference, publication)</i>	Description	Date	Time duration
<i>Ex. Mentorship</i>	<i>Small group mentor session</i>	<i>10/24/18</i>	<i>1 hour</i>

**For office use:**

Date received: \_\_\_\_\_ Name: \_\_\_\_\_

Date approved: \_\_\_\_\_ Name: \_\_\_\_\_

Certificate issued: \_\_\_\_\_

## OUTSIDE COURSE CE PRE-APPROVAL FORM

Complete and submit to [admin@theresilience toolkit.co](mailto:admin@theresilience toolkit.co) at least **10 business days in advance** of the course. You will be notified by email of the approval decision within 5 business days.

Name \_\_\_\_\_

Date \_\_\_\_\_

Email \_\_\_\_\_

Phone \_\_\_\_\_

Name of course \_\_\_\_\_

Course provider and instructor \_\_\_\_\_

Course website \_\_\_\_\_

Course date(s) \_\_\_\_\_

Course length (hours) \_\_\_\_\_

Course description:

Course learning objectives:

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### For office use:

Date received: \_\_\_\_\_ Name: \_\_\_\_\_

Date approved: \_\_\_\_\_ Name: \_\_\_\_\_