

THE RESILIENCE TOOLKIT CERTIFIED FACILITATOR - ACTIVE CERTIFICATION

Description

Certified Facilitators of The Resilience Toolkit who hold an Active Certificate have completed the Basic Certification program and continue to update their knowledge and skills with ongoing education and mentorship.

Annual completion of approved continuing education requirements will grant Active Certification status and listing on The Resilience Toolkit website under the *Active Certification* category in the Facilitator listing guide.

Requirements

- Minimum of four mentorship hours or pre-approved continuing education per 12-month period
- Minimum of one hour of mentorship as part of the 4-hour requirement
- Annual certificate maintenance fee \$50

Accepted forms of continuing education

- Mentorship provided by The Resilience Toolkit Facilitator Certification Trainers in individual or group format
- Attendance at lecture, workshop, or seminar with content in alignment with The Resilience Toolkit framework, core principles, and practices, including the trauma-informed approach. Must be pre-approved by The Resilience Toolkit Training Alliance on the *Outside Course CE Pre-Approval Form* (see attached).
 - Examples: Motivational Interviewing Course
- Attendance or presentation at The Resilience Toolkit Training Alliance Conference
- Publication of a Toolkit-based case study or research project in a peer-reviewed journal

Application and Renewal Checklist

There are four due dates to submit your application or renewal each year: December 31, March 31, June 30, or September 30. If you submit your application or renewal after the due date, it will be processed at the following due date.

- Complete the *Active Certificate Application and Renewal Form*
- Attach a **signed** *Outside Course CE Pre-Approval Form* if you are submitting any outside continuing education hours
- Make a check payable to “The Resilience Toolkit Training Alliance” for \$50 OR send \$50 via PayPal to admin@theresiliencetoolkit.co
- Submit completed packet by email to admin@theresiliencetoolkit.co or snail mail to:
The Resilience Toolkit Training Alliance
454 North Avenue 56 #1
Los Angeles, CA 90042, USA

ACTIVE CERTIFICATE APPLICATION AND RENEWAL FORM

Name _____

Date _____

Email _____

Phone _____

Mailing address (Street, City, State/Province, Postal code, Country)

Check one: Original Application Renewal

Check one: December 31 March 31 June 30 September 30

Check one: \$50 paid via PayPal \$50 check enclosed

Type of Continuing Education <i>(mentorship, education program, Toolkit conference, publication)</i>	Description	Date	Time duration
<i>Ex. Mentorship</i>	<i>Small group mentor session</i>	<i>10/24/18</i>	<i>1 hour</i>

For office use:

Date received: _____ Name: _____

Date approved: _____ Name: _____

Certificate issued: _____

OUTSIDE COURSE CE PRE-APPROVAL FORM

Complete and submit to admin@theresilience toolkit.co at least 10 business days in advance of the course. You will be notified by email of the approval decision within 5 business days.

Name _____

Date _____

Email _____

Phone _____

Name of course _____

Course provider and instructor _____

Course website _____

Course date(s) _____

Course length (hours) _____

Course description:

Course learning objectives:

For office use:

Date received: _____ Name: _____

Date approved: _____ Name: _____